

**A RESOLUTION  
BY CITY UTILITIES COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH METCALF EDDY/CARDOZO, JV, FOR FC-7619-03E, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR THE PURPOSE OF PROVIDING CONSTRUCTION MANAGEMENT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED SIX HUNDRED SIXTY THOUSAND NINE HUNDRED THIRTY DOLLARS AND FOURTEEN CENTS (\$660,930.14); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I02739999 (SEWER GROUP I REHABILITATION); AND FOR OTHER PURPOSES.**

**WHEREAS,** the City of Atlanta ("City") did enter into FC-7619-03E, Annual Contract for Architectural and Engineering Services; and

**WHEREAS,** the Commissioner of the Department of Watershed Management requires Construction Management Services, in an amount not to exceed Six Hundred Sixty Thousand Nine Hundred Thirty Dollars and Fourteen Cents (\$660,930.14); and

**WHEREAS,** the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended the issuance of a notice to proceed with Metcalf Eddy/Cardozo, JV, for FC-7619-03E, Annual Contract for Architectural and Engineering Services, to provide Construction Management Services.

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES,** that the Mayor is authorized to issue a notice to proceed with Metcalf Eddy/Cardozo, JV ("Metcalf"), for FC-7619-03E, Annual Contract for Architectural and Engineering Services for Construction Management Services, in an amount not to exceed Six Hundred Sixty Thousand Nine Hundred Thirty Dollars and Fourteen Cents (\$660,930.14).

**BE IT FURTHER RESOLVED,** that the Chief Procurement Officer is directed to prepare an appropriate agreement for execution by the Mayor.

**BE IT FURTHER RESOLVED,** that all contracted work will be charged to and paid from Fund, Account and Center Number 2J28 (2004 Water & Wastewater Bond Fund) 524001 (Consultant/Professional Services) Q38I02739999 (Sewer Group I Rehabilitation).

**BE IT FINALLY RESOLVED,** that this notice to proceed will not become binding on the City and the City will incur no liability nor obligation under it until it has been

executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to Metcalf.

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** City Utilities

**Caption:** A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH METCALF EDDY/CARDOZO, JV, FOR FC-7619-03E, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR THE PURPOSE OF PROVIDING CONSTRUCTION MANAGEMENT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED SIX HUNDRED SIXTY THOUSAND NINE HUNDRED THIRTY DOLLARS AND FOURTEEN CENTS (\$660,930.14); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I02739999 (SEWER GROUP I REHABILITATION); AND FOR OTHER PURPOSES.

**Council Meeting Date:** December 4, 2006

**Requesting Dept.:** Department of Watershed

**B. To be completed by the department :**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

The purpose of this legislation is to provide Construction Management Services under the Architectural and Engineering Services contract for the Sanitary Sewer Evaluation System (SSES) and Sewer Rehabilitation Program which will enable the Department of Watershed Management to accomplish the sewer rehabilitation by the required 2014 deadline.

2. FC-7619-03E, Annual Contract for Architectural and Engineering Services is a citywide contract for professional services which requires approval by project legislatively

**2. Please provide background information regarding this legislation.**

**3. If Applicable/Known:**

**(a) Contract Type (e.g. Professional Services, Construction Agreement, etc):**

Professional Services contract

**(b) Source Selection:** n/a

**(c) Bids/Proposals Due:** n/a

**(d) Invitations Issued:** n/a

**(e) Number of Bids:** n/a

**(f) Proposals Received:** n/a

**(g) Bidders/Proponents:** n/a

**(h) Term of Contract:** n/a

**4. Fund Account Center:** 2J28 524001 Q38I02739999

**5. Source of Funds:**

**6. Fiscal Impact:** This will be an expense of 2J28 524001 Q38I02739999 in a not to exceed amount of \$660,930.14.

**7. Method of Cost Recovery:** n/a

**This Legislative Request Form Was Prepared By:** wcanidate

## LEGISLATIVE SUMMARY

**TO:** City Utilities Committee

### CAPTION

**A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH METCALF EDDY/CARDOZO, JV, FOR FC-7619-03E, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR THE PURPOSE OF PROVIDING CONSTRUCTION MANAGEMENT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO SIX HUNDRED SIXTY THOUSAND NINE HUNDRED THIRTY DOLLARS AND FOURTEEN CENTS (\$660,930.14); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I02739999 (SEWER GROUP I REHABILITATION); AND FOR OTHER PURPOSES.**

**Committee Meeting Date:** November 28, 2006

**Council Meeting Date:** December 4, 2006

**Requesting Dept.:** Watershed Management

**Contract Type:** Professional Services RFP

**Advertisement:** October 26, 2003

**Bids/Proposals Due:** January 7, 2004

**Invitations Mailed:** 146

**Bids/Proposals Received:** 12

Arcadis/BPA-(Brindley Pieters & Associates) – Joint Venture  
Atlanta Architects & Engineers, Joint Venture  
Atlanta Services Group, a Joint Venture  
Infrastructure Partners-Joint Venture (B & Jackson/ HDR/  
Malcom Pirnie)  
Brown and Caldwell/Deloan Hampton & Associates/Long  
Engineering Inc. - Joint Venture  
CH2M Hill/Williams-Russell and Johnson – Joint Venture  
Earthtech/IMCo Joint Venture  
HTL - Harrington, Tetra Tech & Lowe-Joint Venture  
JP<sup>2</sup> (Jacobs, Prad, PBS&J) – Joint Venture  
Metcalf & Eddy/Cardozo Engineering-Joint Venture  
Parsons Brinckerhoff & Khafra-Joint Venture  
Shaw Environmental Inc. /AIM Partners, PLC- JV

**Bidders/Proponents:** (1) CH2M Hill/Williams-Russell and Johnson

- (2) Atlanta Services Group
- (3) JP2 (Jacobs, Prad, PBS&J)
- (4) Shaw/ Aim, Joint Venture
- (5) Metcalf & Eddy/Cardozo Engineering, Joint Venture
- (6) Arcadis/Brindley Pieters & Associates, Joint Venture

**Contractor:** Metcalf & Eddy/Cardozo Engineering, Joint Venture

**Estimated Value:** \$660,930.14

**Scope Summary:** **THE CITY OF ATLANTA (COA) IS UNDER A CONSENT DECREE TO ELIMINATE SEWER SPILLS AND RESTORE THE STRUCTURAL INTEGRITY OF ITS SEWER SYSTEM.**

**Background:** Original executed on May 17, 2004, expired on May 16, 2006  
  
A Ninety Day extension was executed on May 22, 2006 and expired August 17, 2006  
  
Renewal Agreement No. 1 was executed on August 29, 2006 expires on August 28, 2007

**Evaluation Team:** DPRCA, DWM, DPW, DPCD, OCC and Risk Management

**Term of Contract:** Two (2) years with an option to renew for three (3) one (1) year periods

**Fund Account Centers:** 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I02739999 (SEWER GROUP I REHABILITATION)

**Prepared By:** Anthony Stanley

**Contact Number:** 404-330-6384

**Project Participation:** Metcalf & Eddy/Cardozo Engineering, Inc. a JV (15 pts.)

Cardozo Engineering	FBE	20%
Eagle Environmental Group	FBE	4%
P.M. Holmes & Associates	FBE	2%
Street Smarts	FBE	1%
Construction Control Services	FBE	1%

Thacker Operating Co.	AABE 10%
MHR International	AABE 20%
<u>Mosby Law Group</u>	<u>AABE 5%</u>
<b>Participation Total</b>	<b>63%</b>



SHIRLEY FRANKLIN  
MAYOR

**CITY OF ATLANTA**  
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.  
ATLANTA, GEORGIA 30303-0324  
OFFICE (404) 330-6081  
FAX (404) 658-7194

DEPARTMENT OF  
WATERSHED MANAGEMENT  
**ROBERT J. HUNTER**  
Commissioner

November 8, 2006

**TO:** Adam Smith, Chief Procurement Officer  
Department of Procurement

**FROM:** Robert J. Hunter, Commissioner  
Department of Watershed Management

**RE: LEGISLATIVE REQUEST**  
FC-7619-03E, Annual Contract for Architectural and Engineering  
Services – Construction Management Services -Task Order

*Contractor: Metcalf Eddy/Cardoza, JV*

Please prepare appropriate legislation (**Cycle 21- December 4, 2006**) for the above referenced contract with *Metcalf Eddy/Cardoza, JV*.

All contract terms, conditions, stipulations of the original contract shall remain the same.

If you have any questions concerning this matter, please feel free to contact Sabrina D. Watts, Watershed Manager, at (404) 330-6955, Stan Turner, Watershed Manager Sr., at (404) 597-9241 or Willie Canidate, Contracting Officer, Sr., at (404) 330-6335.

Your assistance in this matter is requested and appreciated.

/wc

c: Sheila Pierce, Deputy Commissioner, DWM  
Sammy Goodson, Deputy Commissioner, DWM  
Cathy Martin, Deputy Chief Procurement Officer, DOP  
Stan Turner, Watershed Manager Sr.  
April Daniels, Financial Analyst, DF  
Sabrina D. Watts, Watershed Manager, DWM  
Maisha Land, Legislative Liaison, DWM  
Megan Middleton, Legislative Counsel, DOL  
Willie Canidate, Contracting Officer, Sr., DWM  
File





# CITY OF ATLANTA

SHIRLEY FRANKLIN  
MAYOR

55 TRINITY AVENUE / ATLANTA, GEORGIA 30303  
SUITE 5400, CITY HALL SOUTH  
(404) 330-8081 / FAX: (404) 658-7194

DEPARTMENT OF  
WATERSHED MANAGEMENT

ROBERT J. HUNTER  
COMMISSIONER

October 13, 2006

Mr. Daniel W. Donahue  
Project Manager  
Metcalf & Eddy/Cardozo Engineering, Inc. - JV  
400 Colony Square  
Suite 1104  
Atlanta, Georgia 30361

**RE: FC- 7619-03E, Annual Contract for Architectural and Engineering  
Services, Renewal Year 1**

Dear Mr. Donahue:

The City of Atlanta (COA) is under Consent Decree to eliminate sewer spills and restore the structural integrity of its sewer system. To meet the terms of the Consent Decree, the COA, through the Department of Watershed Management (DWM), will conduct a Sewer System Evaluation Survey (SSES) of the entire sewer system. In addition the COA will rehabilitate (Rehab) the sewer system as necessary to reduce inflow/infiltration and restore its structural integrity. According to the Consent Decree, the SSES along with the required Rehab of the sewer system must be completed by 2014. The Mayor has set a target of 2012 to complete the SSES/Rehab of the sewer system.

The COA has nearly 1600 miles of sewer lines. It is projected that 40% of these sewer lines require Rehab. To date an SSES has been completed on over 45% of the system. Of the Rehab projected over 28% has been completed. To complete the remaining SSES/Rehab requires the development and execution of over 70 SSES/Rehab contracts. These contracts will include SSES/Rehab work across the entire City. To minimize the impact to the community the Rehab contracts to the greatest extent possible will employ trenchless technologies like lining and pipe-bursting. Of course, some open-cut will be required but again the objective is to Rehab the system with minimal disruption.

The COA has established an SSES/Rehab Construction Management Team (CMT) to manage the 70+ contracts using an area management approach. There will be 4 areas active initially. Activities in the 4 areas will be coordinated from a central office to ensure consistency in performance and reporting; and, optimization of personnel and other resources. Each area will have a core staff including an area manager, administrative support person, public information manager, project controls manager and a utilities coordinator. In addition each area will have contract managers and inspectors for each area specific contract. Many of the positions on the CMT have been filled with DWM staff. However, to fully administer and implement the SSES/Rehab Construction Management Program (CMP), the DWM needs supplemental staff for managing its SSES/Rehab contracts.

In accordance with the terms of the contract referenced above, we have developed an estimated scope of services and fee schedule for supplementing DWM staff through your contract. (See attached form A.)

These estimates are based on an assessment of services required for the SSES/Rehab CMP for construction contracts anticipated through the end of the first renewal year of your contract. Should your contract have a second renewal, it is anticipated that these service will continue under a new task order. The same would apply should there be a third renewal.

Assignments will be scheduled and administered by the DWM over the duration of the program. A Notice to Proceed will be issued to authorize commencement of the work following legislative approval of the task order scope of work. All staff provided are required to work in close coordination with the CMT. They will be assigned to an Area and will be located in that Area in a trailer to be provided by the City.

Payment for services (subject to Engineer approval) will be made through a City fund account designated for the SSES/Rehab CMP.


If you accept the proposed work assignment (scope), please respond with a letter indicating that you accept the assignment as shown in Form A and attach Form A to the letter. Also, include no more than three (3) resumes for potential candidates who meet the minimum qualifications for each staff position indicated in Form A. (Refer to enclosed list of qualifications pertaining to proposed staff position(s) assignment.) Submit the letter, Form A, and resumes in one package to me at the address below no later than Friday, November 3, 2006:

Mr. Stanley Turner  
City of Atlanta / Dept. of Watershed Management  
230 Peachtree Street  
Suite 500  
Atlanta, GA 30303

Upon receipt of the submittal package, we will contact you to set up an interview schedule for the candidates proposed for each staff position. Please call me at (404) 979-6999 if you have any questions. We look forward to your response.

Regards,

CITY OF ATLANTA



Stanley K. Turner

Senior Watershed Manager, Department of Watershed Management

Attachments: Form A

Enclosures: Minimum Qualifications Required for Proposed Staff Positions

Cc: Mr. Joseph Basista, COA  
Mr. Lowell Chambers, COA  
Ms. Sabrina Watts, COA  
Ms. Willie Canidate, COA  
Mr. Glenn Gex, PMT

# FORM A

Metcalf & Eddy/Cardozo Engineering, Inc. - JV  
 FC- 7619-03E, Annual Contract for Architectural and Engineering Services  
 Department of Watershed Management  
 Sewer System Evaluation Survey and Sewer Rehabilitation Construction Management Program

Proposed scope of services for requested staff positions shown below. Duration of services is through the end of renewal 1 of the reference contract.

Position	Quantity	Rate (\$/hr)	Monthly (\$)	Quarterly (\$)	Annual (\$)	Total (\$)
Management Analyst	1	\$81.11	1,360	\$83,109.60	\$950.00	\$3,479.90
Projects Controls Coordinator	1	\$94.23	1,360	\$128,152.80	\$950.00	\$3,479.90
Contract Manager	2	\$89.06	2,720	\$242,243.20	\$1,900.00	\$6,959.80
Inspector	2	\$85.51	2,720	\$178,187.20	\$1,900.00	\$6,959.80
<b>Total</b>	<b>6</b>		<b>8,160</b>	<b>\$831,692.80</b>	<b>\$5,700.00</b>	<b>\$20,879.40</b>
						<b>\$2,657.94</b>
						<b>\$860,930.14</b>

**Metcalf & Eddy**

1201 Peachtree Street, NE, Suite 1104, Atlanta, GA 30361  
T 404.685.3561 F 404.881.6329 www.m-e.com

November 2, 2006

Mr. Stanley Turner  
City of Atlanta  
Department of Watershed Management  
230 Peachtree Street  
Atlanta, Georgia 30303

Dear Mr. Turner,

**Subject: FC-7619-03E, Annual Contract for Architectural and Engineering Services,  
Renewal Year 1**

In response to your letter of October 13, requesting staff for the SSES/Rehab Construction Management Program, the Metcalf & Eddy/Cardozo Engineering Joint Venture is pleased to provide the following resumes:

**Management Analyst:**

Ayesha Sabir	Diane Cosme
Rae Davis	Faith Paquette
Yvonne Hodge	

**Project Controls Coordinator:**

John Scales	James Geyer
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**Contract Manager:**

James Davis	Rajesh Patel
Daniel Campbell	Eugene Osazin
Casey Shultz	

**Inspector:**

Alphonso Edwards	Timothy Sparks
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I trust this meets with your approval, please contact Peter Oram at 404-682-3836 or via email at [peter.oram@m-e.aecom.com](mailto:peter.oram@m-e.aecom.com) to coordinate interviews.

The Metcalf & Eddy/Cardozo Engineering Joint Venture thanks you for the opportunity to provide staff and look forward to working with you on this very exciting, and challenging project.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Daniel W. Donahue". The signature is fluid and cursive, with the first name "Daniel" being more prominent.

Daniel W. Donahue  
Principal in Charge

Enclosures:    Resumes (14)  
                     Copy of Form A

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Legislative Counsel (Signature): Megan S. Middleton

Contact Number: 6207

Originating Department: Watershed Management

Committee(s) of Purview: City Utilities

Council Deadline: November 13, 2006

Committee Meeting Date(s): November 28, 2006 Full Council Date: December 4, 2006

Commissioner Signature [Signature]

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH METCALF EDDY/CARDOZO, JV, FOR FC-7619-03E, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR THE PURPOSE OF PROVIDING CONSTRUCTION MANAGEMENT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO SIX HUNDRED SIXTY THOUSAND NINE HUNDRED THIRTY DOLLARS AND FOURTEEN CENTS (\$660,930.14); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38102739999 (SEWER GROUP I REHABILITATION); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any) \$660,930.14

Mayor's Staff Only

Received by Mayor's Office: 11.16.06 (date) [Signature] Reviewed by: [Signature]

Submitted to Council: 11/17/06 (date)